



ADDENDUM NUMBER 1
Issued on Friday, July 5, 2019

Request for Qualifications
Airport Engineering, Architectural, Planning & Environmental Services
Riverside County EDA, Aviation Division

Submittal Due Date
Tuesday, July 16, 2019 at 02:00 pm (PST)

This addendum is considered to be part of the RFQ. All other terms of the RFQ remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFQ. Any information contained herein will be considered part of the RFQ and as such will be used in the evaluation of the bid responses.

Questions:

Questions submitted to the Riverside County and the County's response are as follows:

- Q1: On page 13, letter D: "List any applicable licenses or permits presently held and indicate ability to obtain any additional licenses or permits that may be required." Does this statement refer to applicable licenses for just individual engineers (like P.E. licenses) or does it also include any licenses held by the firm and any subconsultants the firm may be using?
- R1: Both. On the firm– the appropriate State of California professional registration, licensure, and applicable contracting license. On the principal individuals required in Section 4 (f) -if a license of any kind, is required of the consultant, its representatives, agents or subcontractors by federal, state, or local law it should be listed as part of their experience.
- Q2: Will you be releasing an RFQ for labor compliance services, PLA administration, and/or skilled & trained workforce monitoring services?
- R2: There will not be an additional RFQ/P for labor services, PLA administration, and/or skilled and trained workforce monitoring services.
- Q3: Is it one or four sets of wet signatures required by the authorized signed?
- R3: Four sets of wet signatures.
- Q4: Does the 35 pages maximum include cover and tab dividers?
- R4: The 35 pages should not include front and back covers or dividers and the pages should be numbered.

Q5: On page 2 of your RFQ, it is stated: "Be an experienced consultant or team that can demonstrate having a broad background and extensive experience, no less than 10 years, in the field of Architectural, Engineering, Planning and Environmental Consultant Services for Airport Grant Projects for FAA Airport Improvement Program (AIP) grant funded projects and other federally and state funded airport projects. Applicants should demonstrate their expertise separately for Engineering, Architectural, Planning and Environmental field according to the different projects executed in these areas."

On page 14 of your RFQ, it is stated: "Responsiveness to RFQ – Experience and qualification of your firm in providing services in Airport Improvement Program funded projects and the applicable FAA Advisory Circulars as stated. Provide a list of Airport AIP funded projects that were completed by your firm during the last five (5) years."

Do you require 5 or 10 years?

R5: The firm applying for the RFQ should be in the field for at least 10 years which should be reflected in the company's profile. However, we need a list of similar AIP projects that have been completed by the firm within the last 5 years.

Q6: On page 12 of your RFQ, it is stated: "Include in the cover page the below sections with brackets and mark the section that is relevant to the field of expertise you are submitting for consideration in this RFQ: (check sections that apply)."

Engineering { } Architectural { } Planning { } Environmental { }

If proposers are proposing on more than one category, does the city want separate proposals for each category?

R6: The Riverside County doesn't require separate proposals for each category. Applicants should mark each box of the cover page for which the proposal is being submitted. Firms should ensure that relevant projects to support required project experience are included in the proposal for each category.

Q7: On page 3 of your RFQ, it is stated: "A listing of five clients for the past two years. Indicate for each: the scope of services performed, the type of projects, a contact name, address, and phone number." On page 14 of your RFQ, it is stated: "List the name, address, and phone number of at least three (3) airport sponsors or clients, present or former, that can be used as references on recently completed planning and/or engineering projects."

Do you require 3 or 5?

R7: We require a list of five clients for the past two years; however, we also require the applicant to list three individual contacts that the County may contact.

Q8: Our company is only specialized in Planning & Environmental services, can we still submit a proposal to this RFQ?

R8: Yes. A firm can apply for part of the services required in this RFQ.

Q9: Is construction management part of this RFQ?

R9: The successful engineering firm would be responsible for construction management services.