

**REQUEST FOR PROPOSALS**  
**FOR DEMOLITION AND SITE CLEARANCE SERVICES**  
**FOR PRIVATE PROPERTY**

**ASSESSOR PARCEL NUMBERS/ADDRESSES**  
**666-370-027**

**20000 North Indian Canyon, Desert Hot Springs, CA 92240**

***Proposal Deadline:***

***4:00 PM, January 13, 2011***

**\* MANDATORY JOB WALK ON JANUARY 10TH AT 9 AM AT THE ABOVE ADDRESS**

RIVERSIDE COUNTY

ECONOMIC DEVELOPMENT AGENCY

JANUARY 3, 2011



Redevelopment Agency for the County of Riverside  
3403 Tenth Street; Suite 500  
Riverside, California 92507  
Phone: (951) 955-9627  
Fax: (951) 955-4890

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**INTRODUCTION:**

The Redevelopment Agency for the County of Riverside (“Agency”) is requesting proposals from qualified firms to provide asbestos abatement , demolition and site clearance services for a vacant building (Exhibit “A”), in the City of Desert Hot Springs.

**PROJECT SCOPE:**

The Redevelopment Agency for the County of Riverside proposes to remove approximately (1) 2,000 square foot structure from the project site. The demolition of the structure will benefit the area by removing physical blight and a health and safety hazard.

It is the intent of the Agency to demolish and remove one gas station structure and all site materials, including the concrete pad directly underneath the building and site concrete, as well as scoring of the underlying soil up to a depth of 12 inches, located on parcel **666-370-027** in the City of Desert Hot Springs.

The unit is approximately 2,000 square feet. This unit can be seen in Exhibit “A.” Masters Environmental conducted Lead and Asbestos survey which are attached as Exhibit “B”.

The contractor shall remove and cap any and all sewer and gas lines associated with all site the structures to be demolished in addition to removing and disposing of any debris and miscellaneous materials. All electrical lines will be capped in a safe and appropriate manner. Coordination with utilities shall be the sole responsibility of the contractor. Also, the contractor must rough grade the lot, scarifying the lot 12” deep.

The Contractor shall submit **two (2) hard copies** of their final report to the Agency and electronically submit **one (1) PDF** copy as well.

**GENERAL SERVICES AND REQUIREMENTS:**

Selected Contractor shall submit, prior to Agency contract award, the following documentation: certifications, licenses, and proof of insurance.

1. All Contractors must hold a valid license qualifying them to successfully complete the required work.

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2. The Contractor shall be licensed to perform all services in the state of California, and selected Contractor shall submit, prior to Agency contract award, the following documentation: certifications licenses, and proof of insurance.
3. The Contractor is responsible for securing all necessary permits and notifications.
4. All documentation, including certifications, licenses and proof of insurance, must be submitted and approved by the Agency prior to contract award.
5. All work must be completed according to the guidelines set forth by the United States Environmental Protection Agency (USEPA), California Environmental Quality Act and South Coast Air Quality Management District.
6. Invoices - The Contractor shall submit one invoice to Agency after the work is complete. The invoice will be itemized and show tasks performed, number of hours worked per person/Contractor, rate per hour for each person/Contractor, total contract amount, percent complete for specified work items and remaining contract amount.
7. **All proposals over \$1,000 are subject to state prevailing wages.** As such, the Contractor will be required to submit certified payroll reports for all employees who perform work on the project for the duration of the job.
8. Insurance - Before commencing services, the Contractor will be required to obtain insurance policies from companies licensed to transact insurance business in California in the forms of coverage and minimum amounts specified below. The Contractor shall maintain the specified insurance coverage throughout the term of any agreement stemming from this RFP, and shall provide a certificate of insurance to the Agency to that effect; said certificate shall contain an endorsement stating that the County of Riverside, the Economic Development Agency, and the Redevelopment Agency for the County of Riverside are named as additional insured with regard to services provided pursuant to the aforementioned agreement.

**Insurance coverage shall include:**

- a. Comprehensive General Liability Insurance in an amount of no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate;

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- b. Professional Liability Insurance (also known as errors and omissions insurance) in an amount of no less than \$1,000,000 per occurrence and in the aggregate;
- c. Automobile Liability Insurance in an amount of no less than \$1,000,000 per occurrence and in the aggregate; and
- d. Workers' Compensation Insurance in an amount and form complying with applicable California law.

**PROPOSAL FORMAT:**

Each firm shall submit 1 copy of their proposal. Each proposal must include the following information: (1) A statement of project cost, (2) the time required to execute the work requested, and (3) copies of all required documentation necessary to do the work requested including certifications, licenses and proof of insurance. Each proposal must clearly itemize the cost of each task to be performed and detail all services to be provided. **There is a mandatory job walk on January 10th at 9 am. The address is 20000 N. Indian Canyon Drive, Desert Hot Springs, CA, 92240.** Questions concerning this RFP should be directed to Brenda Salas Freeman, Riverside County Economic Development Agency, 3403 Tenth Street, Suite 400 Riverside, CA 92507, Tel (951) 955-6046, fax (951) 955-4890. You may fax (1 copy) or mail your proposals to the above Agency address by ***4:00 PM, January 13, 2011.*** Incomplete proposals **will not** be considered. **Proposals submitted after the deadline will not be considered and will be returned unopened. No Exceptions.**

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**Exhibit "A"**

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**Exhibit “B”**